



The support you need to help children succeed.

PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start, More at Four, tax-deductible donations, and grants.

Dear Parent,

Thank you for your interest in applying for the PFC Child Care Subsidy. This program is for Cumberland County residents that have children between the ages of birth to five that are not enrolled in school. By completing the attached application does not guarantee approval. Approval will be contingent upon you meeting eligibility criteria's and availability of funding.

Please complete the attached PFC Child Care Subsidy application and return it to the Family Support Unit. Please read the required documents checklist attached to this letter and include all documents that apply. **Applications without the required documents will not be processed.** You will only need to submit one application per family.

Upon the approval of your application you will be contacted by a Family Support Caseworker to schedule the "Tips on Choosing Quality Child Care" workshop. ***This workshop is mandatory for all PFC Subsidy recipients.***

If you do not have a child care provider – we are pleased to be able to help you search for quality child care. We know finding child care is an important issue for you. We are here to help you find a safe, healthy and loving child care center or family child care home. PFC offers free child care referrals. However, we do not recommend any type of child care program.

You can get a complete background report of a child care center or a family child care home by calling the NC Division of Child Development at 1-800-859-0829 or visit their website at www.ncchildcare.net. If you need to report a child care facility for a licensing violation please call us at (910) 860-2277. You may also call the NC Division of Child Development at 1-800-859-0829.

All applicants: Please make sure that you are returning the application and all the documents that apply to you listed on the PFC Child Care Subsidy Required Documents Checklist to: ***Family Support Unit
351 Wagoner Drive
Suite 200
Fayetteville, NC 28303***

If you have any questions regarding the PFC subsidy program – please feel free to call our subsidy message line at 910-860-2277ext. 2489.

Sincerely,
Family Support Staff

PFC Child Care Subsidy Required Documents Checklist

Please provide **copies** of all documents (except for Referral Letter)

All applicants will need to submit **copies** of the following with the application:

- A Referral Letter (**Note: The referral cannot be a copy must be the original with signature**) and can be obtained from:
 - Department of Social Services
 - School Attending
- Proof of Income
- Photo Identification
- Child(ren) Birth Certificate
- Child (ren) Social Security Number

If you are a college student – you will also need to submit **copies** of the following documents with the application:

- Proof of Payment for classes
 - Financial Aid Letter
 - Receipt from Admissions Office
- Official Class Schedule
- Grades from previous semester

If you are a high school student –you will also need to submit the following document with the application:

- Class schedule with signature from school official (*****Please Note: Any high school schedule without the signature of a school official will not be accepted.**)

********The Family Support Unit will not be responsible for original documents submitted with the application. It is the responsibility of the applicant to provide copies of all documents required.***